

# TEXAS JUVENILE JUSTICE DEPARTMENT Grant Performance Rating Profile HUNT COUNTY, TEXAS

**Program Model**  
HUNT COUNTY JUVENILE PROBATION DEPARTMENT

**Review Date**  
06/14/2024

**Lead Staff**  
Paul Alamo

**Program Administrator**  
Laura Sandlin

**Additional Staff**  
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**Chief Juvenile Probation Officer**  
Laura Sandlin

**Department Address**  
2700 Johnson Street  
Greenville, TX, 75401

**Juvenile Board Chair**  
Honorable Timothy S. Linden

## Grants Reviewed

## Comments

The TJJD staff conducted a desk fiscal monitoring review regarding FY2023 grant funds at the Hunt County Juvenile Probation Department.

## Technical Assistance

Chief Laura Smith was positive and engaging during the audit process. The department's focus on compliance with state grant requirements is noteworthy. Residential contract(s) submitted for review were Pegasus Schools. Residential contracts between counties are not subject to this audit. Nonresidential contract(s) reviewed under the scope of this audit were Roberta Jacobs. Nonresidential contracts with less than \$5,000 in expenditures are not subject to this audit. All requested documentation was received in an organized and timely manner. Staff from TJJD recommends that the department continue to seek programs and services to serve juvenile offenders. Please note: There were no findings identified during this fiscal monitoring of FY2023 expenditures. The Hunt County Juvenile Probation Department should continue to evaluate its Residential and Nonresidential entities on an annual basis.

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## General Grant Requirements

### Standards in Compliance

**Standard** FS-1

#### Description

Local juvenile justice expenditures are equal to or greater than those made in fiscal year 2006, excluding construction and capital outlay expenses; or there is an approved TJJD waiver of this requirement.

#### Finding

No findings.

## General Grant Requirements

**Standard** FS-2

**Date of Review**

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**Description**

Grant funds are expended timely.

**Finding**

No findings.

**General Grant Requirements**

**Standard** FS-3

**Description**

The most recently required independent audit was submitted on time and has no outstanding concerns, or there is a fully executed contract amendment waiving the independent audit requirement.

**Finding**

No findings.

**General Grant Requirements**

**Standard** FS-4

**Description**

Contractually required financial assurances are in regular practice.

**Finding**

No findings.

**General Grant Requirements**

**Standard** FS-5

**Description**

Grant funds are not expended for salary increases of existing personnel that exceed 8% of the previous year unless approved by TJJD. In no case are grant funds be expended for salary increases of existing personnel that exceed 12% of the previous year.

**Finding**

No findings.

**General Grant Requirements**

**Date of Review**

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**Standard** FS-6

**Description**

Grant fund expenditures are made for allowable costs.

**Finding**

No findings.

**General Grant Requirements**

**Standard** IC-1

**Description**

Procurement, employee payroll and reimbursement and property internal control procedures are adequate to substantially prevent or control waste, fraud, and abuse of state funds.

**Finding**

No findings.

**General Grant Requirements**

**Standard** IC-2

**Description**

The Grantee's local procedures for inventory and control of equipment and supplies are in regular practice and comply with state requirements.

**Finding**

No findings.

**General Grant Requirements**

**Standard** IC-3

**Description**

Expenditures have supporting documentation demonstrating that local procurement procedures for procurement request, approval and oversight are adequate to safeguard the use of state funds and ensure expenditures are allowable and completed in accordance with state requirements.

**Finding**

No findings.

**General Grant Requirements**

**Standard** IC-4

**Description**

Contracts with private service providers that are funded in whole or in part with grant funds adhere to the requirements set forth in the Private Service Provider Contract Requirements Summary [TJJD-FIS-324] and in the State Aid and Targeted Grant contract for selection of providers, required contract provisions, performance evaluation and oversight, sanctions and penalties, termination provisions, and execution of contracts.

**Finding**

No findings.

**General Grant Requirements**

**Standard** PR-1

**Description**

Targeted programs provided with state funds enroll youth meeting each program's identified target population.

**Finding**

No findings.

**General Grant Requirements**

**Standard** PR-2

**Description**

Programs funded through targeted grants assess youth enrolled in the program according to the program design and applicable TJJD standards.

**Finding**

No findings.

**General Grant Requirements**

**Standard** PR-3

**Description**

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Programs funded through targeted grants complete case planning activities in accordance with applicable TJJJ standards and the program design.

**Finding**

No findings.

**General Grant Requirements****Standard**

PR-4

**Description**

Programs funded through targeted grants provide juvenile and other services in accordance with the program design.

**Finding**

No findings.